

Data Processing Oversight Commission (DPOC) Information Technology Policy (ITP) 00-1

Technology Profile: Administration

Specific Area: Request for Waiver

Purpose: To define the process agencies may use to request a waiver of any policy or standard published by the Data Processing Oversight Commission.

Policy: The Data Processing Oversight Commission hereby establishes the following policy for agencies requesting a waiver of certain policies and/or standards. A letter entitled "Request for Waiver" must be submitted from the agency IT/MIS Director to the appropriate DPOC consultant for review. The letter must refer to the specific policy or standard the agency is requesting a waiver for, the unusual circumstances making the exception appropriate, and a compelling business case surrounding the petition. If approved, the consultant will sign the letter, which may then be submitted with the request for further approvals as needed. For a period of one year from the approval date, a copy of this letter may be submitted with any future request whereby the same exception applies. Agency Delegation authority does not apply to requests using the approved waiver. All such requests must be submitted to DPOC for review and approval.

Scope: All agencies within the Executive Branch of Indiana State Government

Statutory Authority: IC 4-23-16

Reference: N/A

Effective Date: January 3, 2000